

COMMITTEE MEETING MINUTES

1400 Tuesday 3rd July 2018

The Canal & River Trust Offices, Fearn's Wharf, Neptune Street, Leeds, LS9 8PB.

The meeting commenced at 13.58

Action

Present: JD, DL, DQ, RH, TW.

CBOA Matters

1. Apologies for absence: NT, PA, MC, PH, GH, PM, NH, LR, DH, BH.
2. Minutes of last meeting (DL/RH).
RH to send DL final version for putting on the web site. RH/DL
Agreed by all.
Matters rising: none.
3. Finances (PH) JD summarised – cash balance & management accounts: £4,900 start of year, £6,800 end year; awaiting CRT contribution. Taking into account the expenses due therefore the current year surplus is estimated at about £1500. It was suggested that we would be prudent in increasing our reserve, e.g. for legal, marketing or other unforeseen necessary purposes, so it is within reason to maintain a healthy credit balance. Agreed by all.
4. Membership
 - a. Subs renewal and list (TW/all). DL had drafted a renewal reminder letter for TW. TW reported that there have been letter heading change issues causing delay but they have now been updated – correct header/footer now utilised; reminders going out by the end of this week. TW/Louise
DL thanked Louise and TW at Wynn's for this.
Some as yet unpaid members had been reminded.
GDPR 25th May 2018 Regulation – JD to check the CBOA membership form for adequacy of personal details holding. JD

Stuart Mackenzie then joined the meeting – has requested staggered stoppages for the New Junction Canal.

3 weeks is the maximum acceptable stoppage time for Exol Oil. Kilnhurst has a long stoppage planned – can customer interests be considered instead of being told how long ideally it will take – in effect is it the customer or the engineer/planner who has the predominant interest?

SM said he would investigate the situation to see what could be done.

Long Sandall aggregate proposal discussed.

Jon Horsfall then joined the meeting – the stoppages were discussed as above and that the customer's interest should be promoted. Stoppage alignment can be considered.

Jon and Stuart were thanked for their input to the meeting.

As minuted from the previous meeting, RH had found discrepancies between Trade members listed on the CBOA web site and those as held on CBOA membership records; list provided – DL to effect necessary corrections to the web site. (subsequently: done) DL

- b. Recruitment/ likely losses. None.
5. CBOA News (RH). Next issue to be assembled by RH during August and September; to go to print end Sept, for distribution by Wynn's during October. Many contributions for articles have

been received, for which RH thanked all. **TW to provide text and photos on Wynn's activity please.**

RH/TW

6. Marketing & Publicity

- a. Recycling & Waste Management Exhibition – manning. 12th-13th Sept. **DL both days, DQ 13th, TW 13th.** The stand is to be manned by representatives from CBOA committee/officers and CRT staff.

New pop up banners – CRT will revamp and supply two further banners. To be angled more towards waste perhaps. Has video been converted to a film (slide show or video?)

Need to update the PowerPoint file as the original source. **TW to investigate.**

TW

- b. Other? None.

7. AGM April 2018 Review. The AV failure was discussed – not to be repeated another time! DL corresponded our complaint with them. **DL to check next time that technicalities can be pre-checked to be operable beforehand.** DL commented on the poor buffet. **DL to check this also.**

DL

8. Regional reports inc. SW initiative (**PM**), Report provided and circulated. ABP still interested, will be setting up meeting is due to progress. Dunball wharf on River Parrett is still used, but for small coaster traffic due to tight bends in the river.

NE (NT), Report provided and circulated. Bank protection flood prevention work on River Hull. **RH to investigate for possible CBOA news item.**

RH

NW inc Weaver freight study (MC), Nothing to report. DL mentioned the Northwich dry dock issue – access restricted due to Hunts large lock not being available. The Daniel Adamson had crashed the lock head gates at Weston Marsh Lock causing closure.

London/south inc Freight & Development Working Group (GH/JD), 400-500 tonnes p/w of aggregate is being delivered to Southall Gas Works site by WHH. River Lea turbine proposal meaning an extraction grant is required. Bennetts Barges have 'launched' their new 1500t Tideway Class barge in May.

WM (BH), Nothing to report.

EM (LR). Report provided and circulated.

The committee expressed thanks for all the area rep contributions – to be sent to all the committee and the regional reps.

9. Officers. Officers and regional reps to be reappointed by the committee; proposed DL, seconded JD. Agreed by all.

John Rutherford (formerly with Peel Ports Liverpool & MSC) was mentioned as a possible candidate as a future CBOA figurehead? Agreed, **DL to pursue.**

DL

10. Emissions (BH) Nothing to report.

CRT/MCA/Navigation Matters

11. MCA Humber estuary partially smooth water limit (DL) £200 fee for extra work – DL had a meeting with the professor over lunch – another submission made, now awaiting MCA response.

12. CRT Freight Steering Group (update) (DL/JD) meeting tomorrow with CBOA officers. West Yorks Combined Authority is allocating £3.5 m finance for the wharf at Leeds Stourton. CRT FSG is to be pressed towards investing and leadership in seeing projects through. Needs to be identified as a 'project' in CRT for it to be followed through. The Project Management dept liaise with other departments to see projects through. Was the project management cost included in the bid? If so project management should be provided. Appointment of a Project Manager and a Marketing Manager is to be proposed tomorrow.

13. CRT Navigation group (MC) Nothing to report.

CRT Stoppage programme (JJ) Engaged with CRT and negotiation is in hand. Has the recent management restructure changed the quality of the response from CRT? – Not known yet.

Draft letter to Richard Parry discussed. JJ had suggested leaving until after next stoppage meeting (August). Meeting felt letter should be sent now to maximise impact and save time.

DL to convey the sentiment to JJ but his decision would be respected.

DL

14. CRT Maintenance Reports (JJ) CBOA needs to continue to have access within CRT at a high level. Perhaps JJ pursues with Julie Sharman – perhaps a meeting in advance of the final decisions to ensure our views are included.

15. CRT Regional Advisory Boards. DL appointed for Yorks and NE Board. GH suggested for SE? The Terms of Reference are not known yet, DL has asked.

Freight/Traffic Updates

16. New Traffics/Enquiries – movement of lock gates from Bradley workshops still under discussion with CRT as is movement in and out of materials for the development at Icknield Port. A new aggregate movement up the SYN is planned subject to wharf availability.

Lobbying and Strategic Projects

17. Central Government (TW); DfT contact is less often now. Less activity now with fewer people involved probably. There was renewed interest and value with our ports. The Govt needs to be more interventionist with regards to infrastructure instead of it being market-led. TW now sits on the Chamber of Shipping – there is a concern that there is a shortage of pilotage on the Thames with the current increase of traffic – there is too little encouragement for new entry – issue needs fresh thinking. National problem? Appears to be a local issue in terms of skills and availability. With the increase in the use of foreign origination/foreign trained seamen for coastal vessel crewing means that as time goes on there are fewer experienced senior candidates with experienced local knowledge to want to become pilots.

18. Local Government

- a. Planning matters (RH) Report provided. **RH to look at the wharves review as it is now open for comment.**
TW to provide link to the committee for interactive wharf web site.

RH
TW

19. Other Organisations/Projects (all)

- a. FTA/FbW. Alex Veitch who is in charge of freight by water business in FTA believes it should take a bigger part in water freight.
- b. IWFG /NUF/NUUF/NINF/NABO. IWFG does not appear to be meeting. NABO sometimes attended by CBOA.
- c. ERSTU (DH) Nothing to report.

20. Committee Meetings 2018. Wed 10th October at Saltisford (12.00 lunch for 13.00) NOTE CHANGE OF DAY.

21. AOB

None.

The meeting closed at 17.15